SAMPLE DATA COLLECTION TOOL

This tool is designed to help PT practices collect longitudinal data on the harmful impacts of UM on specific patients over the course of physical therapist care. It is most useful in clinics with a meaningful percentage of patients managed under a particular third-party administrator.

Instructions:

• Customize categories as desired.

• Use one line for each individual patient episode.

• Number each entry as a line item.

• Establish a code for the patient name.

• Retain a list of the coded corresponding patient names.

• Do not add any PHI (Protected Health Information) to this form.

• Enter patient data for the initial and subsequent authorization requests on a single line.

• Complete the approved/requested visits and other categories as highlighted below.

• Aggregate clinic data and identify trends in the respective vertical columns.

• If multiple clinics are collecting data, aggregate across clinics.

• Consider sharing the data with your state chapter.

• The chapter may choose to share the data with APTA and/or the payer/UM vendor directly.

[**SAMPLE CLINIC-SPECIFIC DATA COLLECTION TOOL** *(first line shows example of data)*](http://www.apta.org/UMToolkit/TemplatesTools/)

| [**Line Number**](http://www.apta.org/UMToolkit/TemplatesTools/) | [**Patient Code**](http://www.apta.org/UMToolkit/TemplatesTools/) | [**ICD10 DX**](http://www.apta.org/UMToolkit/TemplatesTools/) | [**Initial request: visits approved/ requested**](http://www.apta.org/UMToolkit/TemplatesTools/) | [**Turnaround to receive approval: business days**](http://www.apta.org/UMToolkit/TemplatesTools/) | [**Second request: visits approved/ requested**](http://www.apta.org/UMToolkit/TemplatesTools/) | [**Turnaround to receive approval: business days**](http://www.apta.org/UMToolkit/TemplatesTools/) | [**Third request: visits approved/ requested**](http://www.apta.org/UMToolkit/TemplatesTools/) | [**Turnaround to receive approval: business days**](http://www.apta.org/UMToolkit/TemplatesTools/) | [**Received a denial**](http://www.apta.org/UMToolkit/TemplatesTools/)[**Y or N**](http://www.apta.org/UMToolkit/TemplatesTools/) | [**Submitted an appeal**](http://www.apta.org/UMToolkit/TemplatesTools/)[**Y or N**](http://www.apta.org/UMToolkit/TemplatesTools/) |
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| [1](http://www.apta.org/UMToolkit/TemplatesTools/) | [A001](http://www.apta.org/UMToolkit/TemplatesTools/) | [846.777](http://www.apta.org/UMToolkit/TemplatesTools/) | [6/12](http://www.apta.org/UMToolkit/TemplatesTools/) | [5](http://www.apta.org/UMToolkit/TemplatesTools/) | [4/8](http://www.apta.org/UMToolkit/TemplatesTools/) | [4](http://www.apta.org/UMToolkit/TemplatesTools/) | [3/12](http://www.apta.org/UMToolkit/TemplatesTools/) | [9](http://www.apta.org/UMToolkit/TemplatesTools/) | [Y](http://www.apta.org/UMToolkit/TemplatesTools/) | [Y](http://www.apta.org/UMToolkit/TemplatesTools/) |
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| [15](http://www.apta.org/UMToolkit/TemplatesTools/) |  |  |  |  |  |  |  |  |  |  |